SPECIFIC PRIVACY NOTICE
SELECTIONS AND RECRUITMENTS

Please note that the personal information that IMI2 JU requests from applicants will be processed in line with Regulation (EC) 45/2001 of the European Parliament and the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (hereinafter referred to as the Data Protection Regulation).

As laid down in Articles 11 and 12 of the Data Protection Regulation, IMI provides candidates with the following information prior to their application:

Identity of the controller:

IMI2 JU

Purpose of processing:

- To organise selection procedures with the aim of managing applications and the various stages of these selections,
- To manage and check the use of the reserve lists.

Data concerned:

The data of candidates registered for these selections.
Candidates are free to give their data on a voluntary basis, although failure to reply will exclude them automatically from recruitment.

Type of data processed:

- Identification details: personal data allowing the candidate to be identified, i.e. surname at birth, first name, surname currently used, date of birth, and e-mail address,
- Information provided by the candidate to allow the practical organisation of pre-selection and other tests, i.e. street, postcode, town, country, sex, telephone, fax, language for correspondence, and any disability,
- Selection criteria information: information provided by the candidate to distinguish its suitability and eligibility for the post advertised e.g. citizenship, language knowledge, degree (year awarded), title, name of the awarding body, professional experience,
- Information provided by the candidate to support claims for the reimbursement of travel costs for interview or medical visits (e.g. passport details and bank account details) and documents to support other claims to which the candidates may be entitled to during the selection and recruitment process,
- Results of the pre-selection, written and oral tests: on this basis comprehensive statistics are kept to guarantee the transparency of the procedure,
- At the stage of recruitment: commitments from the candidate to adhere any security checks and other related details; original documents provided by the candidate to support the information given during the selection.

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Legal basis:

- The Staff Regulations of Officials of the European Union and the Conditions of employment of other servants of the European Communities, laid down by Regulation (EEC, Euratom, ECSC) No 259/68 of the Council,
- Council Regulation (EU) No 557/2014 of 6 May 2014 establishing the Innovative Medicines Initiative 2 Joint Undertaking

Recipients of the data processed:

The administrative staff responsible for processing the files, the Selection Committees and the Appointing Authority.

If appropriate, access may be given to IMI's internal auditor, the European Court of Auditors (for audit purposes), members of IMI's legal and finance team, the Human Resources team and the accountant (for reimbursement purposes), the OLAF, the General Court and the European Ombudsman (for investigation purposes).

Lawfulness of processing:

Processing is necessary for the performance of tasks carried out in the public interest on the basis of the EU Treaties (recruitment of personnel).

The data subject's rights:

Candidates have the right to access and rectify their data. They have the right to send updated online applications and rectify incorrect or inaccurate data, by contacting the email address provided in the vacancy notice in question before the deadline for submission of the application elapses. After the deadline for applications has elapsed, this right will be limited to the rectification of identification details and contact information only. When candidates contest the accuracy of data, the data is immediately blocked for the period necessary for verifying the accuracy and completeness of data. After the closing date of submitting applications, rectification of data related to the eligibility and selection criteria is not possible. Candidates are also entitled to have recourse at any time to the European Data Protection Supervisor (http://www.edps.europa.eu).

Date when processing starts:

Date of application.

Time limits for storage:

IMI will store the applications for different periods depending on the outcome of each application:

- Successful candidates: personal data that are stored in their personal file will be stored for 7 years as of the termination of employment or as of last pension payment,
- Candidates included on a reserve list but not recruited: the data will be stored for 2 years after the end of the reserve list period. Non-successful candidates: the data will be stored for a maximum of 2 years following the Appointing Authority's approval of the outcome of the selection procedure,
- Information provided by the candidate to support claims for the reimbursement of travel costs for interview or medical visits (e.g. passport details and bank account details) and documents to support other claims to

which the candidates may be entitled to during the selection and recruitment process will be held for five years from the date on which the European Parliament grants discharge for the budgetary year to which the documents relate, in accordance with IMI Financial Rules.

Contact information:

The Data Protection Officer of the IMI2 JU: Data-Protection@imi.europa.eu
The IMI2 HR team: vacancies@imi.europa.eu
The European Data Protection Supervisor: edps@edps.europa.eu