

QUESTIONS AND ANSWERS PERTAINING TO THE OPEN CALL FOR TENDER

IMI.2017.OP.215

“Multiple framework contracts in the field of financial audits, other assurance engagements and related services for IMI2, Clean Sky 2 and FCH2 Joint Undertakings”

Date: 18/01/2018

QUESTION	ANSWER
1. Can the deadline for submission of tenders be pushed back to allow more time for tender preparation?	<p>Yes. A corrigendum was sent for publication to the Official Journal of the EU on 17 January. The corrigendum notice should be published on the TED website within 5 days.</p> <p>The revised deadline for submission of tenders is 23 February 2018.</p> <p>The relevant tender documents have been amended accordingly (including as regards the deadline for requests for clarifications) and uploaded to the IMI2 JU Procurement webpage, here: http://www.imi.europa.eu/work-for-us/procurement</p>
2. Section 2.1 of the tender specifications states that the last date for submitting clarification questions is 19 January 2018. However, section 9 of the invitation to tender letter states that the final date for the submission of clarification questions is 26 January 2018. Can you please confirm that the correct final date for submission of clarification questions is 26 January 2018?	<p>Given the above-mentioned extension of the deadline for submission of tenders, the deadline for requests for clarifications has also been amended.</p> <p>The revised deadline is 13 February 2018.</p> <p>The tender documents have been modified accordingly.</p>
3. On the first page of the invitation letter it is specified that tenderers should submit one original and three copies of their tender, whereas on the second page of the letter it refers to one original and two copies. Please can you confirm the number of tender copies that are required to be submitted?	<p>Tenderers should submit one original and three (3) copies of their technical and financial offers.</p> <p>The invitation letter has been corrected accordingly.</p>
4. Annex E (Exclusion Criteria): In this file, the reference is “Call for tenders JTI/EPAS/2010/02”. Should we change it into “IMI.2017.OP.215” or will a new template be provided?	<p>The reference should be IMI.2017.OP.215 throughout. A revised document has been published on the website at http://www.imi.europa.eu/work-for-us/procurement</p>

5.	Are there any Brexit-related requirements UK operators should keep in mind when preparing their tenders?	No.
6.	Acceptance of scanned signed copies of selection criteria documentation Please confirm that it is acceptable to provide scanned signed copies of documentation for all firms for selection criteria 11.1.1 – 11.1.8 and 11.2.1 – 11.2.7, and that we are not required to provide original documents in this regard.	We confirm that scanned, signed copies are acceptable.
7.	Number of batch audits for calculation of P1 price Section 11.3.2 states that 40 batch audits are to be used for the calculation of the P1 Price (Page 18), but the Annex B (Page 55 – Annex A – I) price tables state 36 audits are to be used to calculate the P1 Price. Our understanding is that the estimated average number of batch audits per year is 36. We therefore assume that it should read 36 audits for batch assignments, with the overall total number of audits (batch + individual) being 40.	Your understanding is correct. Section 11.3.2 states that 40 batch audits are to be used for the calculation of the P1 Price (Page 18 of the Tender Specifications) should refer to 36 batch audits.
8.	P2 Price Section 11.3.2 state that the P2 Price should be calculated by dividing by 46 and then multiplying by 15 days to calculate the price (Pages 18 and 19), however, the Annex B (Pages 55 to 58 – Annex A – I) price table states that the price should be calculated by dividing by 346 and then multiplied by 20 days. We presume that Annex B should state 46 (individual rates), but could you clarify whether 15 or 20 days are to be used for the calculation of the price. Please also note that footnote 7 on page 58 of Annex B states 37 countries, but we presume that this should be 46.	The number of countries should read 46 throughout. The number of days (multiplier) should read 15 throughout.